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## Sema Okay



**Personal Information** Date of Birth: 15.03.1962  
Place of Birth: Istanbul

**Education** 1979-1984 9 Eylül University - İzmir - Turkey

Faculty of Education – English Language Teaching

- Participated in a teacher training course titled “ Use of Technology in Teaching English” arranged by BRIGHTON UNIVERSITY ( Brighton 2003)
- Certificate and experience of Teacher Training. (1993 - Ministry of Education-Turkey)
- Participated in TPRS training programmes by Blaine Ray-(Teaching Proficiency Through Reading Stories) / 2009-2010 İstanbul Aydın University

**Experience** \* 2008 İstanbul Aydın University -English Preparatory School

- \* Lecturer (2008 – till date )
- \* Deputy Director ( 2013-till date)
- \* Material Production and Development Unit ( 2009-2013)
- \* Director and Editor of İstanbul Aydın University English Prep School Magazine ( 2010-till date)
- \* Accreditation Manager ( 2015- till date)

\*2013-2014 RigaTeacher Tarning Academy/ Latvia Participated in Staff Mobility -taught TPRS

\* 2004-2008 İstanbul Kavram Vocational School of Higher Education  
Lecturer (**Prep classes** ) and Coordinator of Material Production

\* 1999 – 2004 Acarlar High School  
Head of English / ( Grades : **Prep**, 9,10,11 and Language classes)

\* 1994 – 1999 İstanbul Darüşşafaka High School  
Teacher of English / ( Grades : 4,5,6,7,8 and prep classes)

\* 1991 – 1994 İstanbul Beyoğlu Vocational High School  
Teacher of English / (Grades : 9,10,11)

\* 1984 – 1991 İstanbul Boğaziçi High school  
Teacher of English / ( Prep classes)

### Part – Time jobs:

\* (1986 – 1991) Medical English to the medical doctors of Faculty of Medicine –İstanbul University

\* ( 2006 – 2008) TOEFL, BULATS–BUSINESS ENGLISH - Prep2GO Language Schools

**Extra Information**

- Participated in Staff Mobility 2013-2014-taught TPRS at RigaTeacher Tarning Academy/ Latvia
- Facilitating the production of Aydın University English Prep School Magazine for 4 years.
- Translated some books into Turkish ( Sleep Learning, The Romance of Alexander the Great, Purple Women)
- Prepared BULATS materials based on ppt. ( BULATS: Business Language Testing Service)- Prep2GO.
- Arranged ELT seminars for the schools I worked for.
- Attended many seminars and conferences in teacher training, management skills and leadership.

